



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://health.state.tn.us/boards/calendar.htm> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615) 532-5135.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
Amended**

**Date:** August 7, 2015

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Mary V. Webb, Board Administrator

**Name of Board:** Board of Examiners for Nursing Home Administrators

**Date of Meeting:** August 10, 2015

**Time:** 9:00 am CST

**Place:** Poplar Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

**Link to Live Video Stream:**  
<https://web.nowuseeit.tn.gov/Mediasite/Play/a87627aca4ef4a86b83be271f8fd829c1d>

**Major Item(s) on Agenda:**

- I. Call to Order
- II. Contested case hearing regarding Vicky Groce's petition for Declaratory Order for Board approval to sit for the NAB examination
- III. Review and approve the minutes from the June 1, 2015 meeting

- IV. Approve/Deny Consultant's Initial Determinations on Applicant File Reviews
  - a. AIT Applicants
  - b. Reciprocity Applicants
  - c. NAB Exam Applicants
  - d. Other Applicant Requests
- V. Review, Approve/Deny and Ratify List of newly licensed, reinstates, and closed files
- VI. Ratification of Initial Determinations:
  - a. New Licensees
  - b. Reinstatements
  - c. Preceptors
  - d. Closed Files
- VII. Receive reports and/or requests from the Office of General Counsel
  - a. Contested Cases
  - b. Consent Orders
  - c. Agreed Orders
  - d. Agreed Citations
  - e. Orders of Compliance
  - f. Request for Order Modification
- VIII. Receive reports and/or request from Office of Investigations
- IX. Receive reports and/or requests from the Board Administrator/Director
- X. Other Board Business:
  - a. Discuss waiver approvals from Health Care Facilities since last board meeting
  - b. Dr. Wilhoit and Mary V. Webb to provide update on NAB Annual Meeting held June 3-5, 2015 in Philadelphia, PA
- XI. Discuss and approve administrative staff and board member(s) to travel to NAB conferences and association conferences
- XII. Discuss any new legislation, if any, and take action if needed
- XIII. Discuss recommendations for board consultants
- XIV. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.